

# LIBRARY SERVICE

## Guidelines for the Display of Leaflets and Posters in dlr Libraries

All material requested for display in the library is at the discretion of the Branch Librarian.

Notices may be displayed for up to two weeks at a time, but they may be removed sooner if there is a demand for space.

All posters and notices are to be displayed on library noticeboards and must be typed or printed.

### Priority will be given to:

- dlr Libraries information
- dlr County Council information.
- Government information, including material which the libraries have a statutory duty to display.
- Local ( i.e. Dun Laoghaire-Rathdown area) information including events, entertainment, courses and classes.
- Information from national organizations
- Non commercial information such as material from charities and voluntary or not-for-profit organizations.

### We do not display:

- Any poster larger than A4
- Party political or religious material.
- Any material which encourages discrimination on the grounds of race, gender, family status, civil status, sexual orientation, religion, age, disability or membership of the Traveller Community
- Leaflets or personal notices selling items or services, e.g. childminding, flat rental.
- Collection boxes or petitions

Any items displayed on library notice boards are neither endorsed nor guaranteed by Dún Laoghaire-Rathdown County Council. The Branch Librarian has the final decision on whether or not any notice should be displayed.