

Click & Collect Printing Instructions



1

Email - send documents to one of these email addresses:

Colour: print.colour@pcg.ie

Black-White: print.bw@pcg.ie

Mobile App - scan the **QR Code** to use the **ePRINTit SaaS** web app.



2

Email - you will promptly receive an Email from **DoNotReply@eprintitsaas.com** containing a **Release Code** for your documents.

Mobile App - the App will display the Release Code after you submit your print job.

3

To retrieve your documents at the **Print Station**, enter the **8-digit Release Code**, follow the on-screen instructions and make payment when prompted.

A3 Printing - Use the Mobile App or Web Upload at: <https://pcg.eprintitsaas.com/public/upload>

Printing and Photocopying Prices

Black-White	A4 - 20c / A3 - 20c	per page
Colour	A4 - 50c / A3 - 50c	per page



ePRINTitSaaS

Download the **ePRINTit SaaS** app from Google Play or Apple App Store.

Customer Service: 1800 818 989

Email Support: support@surfbox.ie

SurfBox®