**dlr Libraries’ Transition Year Work Experience Programme**

**Autumn 2025 Application Form**

**Applicant’s Details**

First Name: Surname:

Address:

Date of Birth:

Mobile Phone:

Email:

**Parent/Guardian’s Details**

Name:

Contact No.:

**College/School Details**

College/School Number:

Name:

Address:

**TY Coordinator's Details**

Name:

Contact No.:

Tell us in 100 words or less why work experience in a public library is of interest to you.

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Do you have any specific requirements that you feel we should know about? If yes, please give details.

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**Placement Details**

* Work placement will take place from **Monday 3 to Friday 7 November (inclusive)**.
* Students will work from **10.00am to 4.00pm**.
* Students will have an introductory session in dlr Library Headquarters on Monday and will then be assigned to a library branch for Tuesday-Friday inclusive.
* Applicants must be able to attend all four days of the placement

Please tick your preference of library branch:

Blackrock Ballyogan Deansgrange

dlr LexIcon Dalkey Dundrum

Please note that while we will try to accommodate requests, we cannot guarantee assignment to your preferred branch; you may be assigned to any of the above service points.

**Health**

**Each candidate must be in a state of health such as would indicate a reasonable prospect of ability to undertake regular and efficient service.**

Please complete and return this form to **libraryty**[**@dlrcoco.ie**](mailto:libraries@dlrcoco.ie) by **5.00pm on Friday 26 September** with the subject line **TY Programme Autumn 2025**. Requests received after this date cannot be facilitated. Incomplete forms will not be accepted.

Successful applicants will be contacted by 5.00pm on Friday 3 October.

If you have any questions, or if you need this information in an alternative format, please contact Emma McKeag on (01) 236 2700 or **libraryty@dlrcoco.ie**

By submitting my application, I confirm that I have read and understood:

* Terms and conditions of dlr Libraries TY work experience programme
* Any personal data that I have supplied will be processed in accordance with the dlr Data Protection Statement ([Data Protection and DLR)](https://libraries.dlrcoco.ie/data-protection-and-dlr)